

**MINUTES OF MEETING  
HURST CREEK MUNICIPAL UTILITY DISTRICT  
JULY 20, 2015**

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date in regular session, open to the public, in the District's offices at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Wilson Smith	President
James M. Wingard	Vice-President
William L. Warmuth	Treasurer
Raymond Arvay	Secretary
Mike Maroney	Assistant Secretary

And all of said persons were present thus constituting a quorum.

Also present were Earl Wood, K.C.Belote, Beth Caccamisi and Linda Lunney, representing general management for the District; and Lee Nelson representing the POA; and Hilda Potsavich representing the Village of The Hills.

**1. Consider, Discuss and take any necessary action on backwash recovery.**

Earl Wood reported working with engineers and equipment manufacturers in preparation of getting bids for construction. The goal is to complete the projects by the end of the year.

**2. Consider, discuss and take any necessary action regarding drainage.**

Kasey Belote reported on the completion of the Cottdonale project. The residents in involved appear to be satisfied with the results.

Director Arvay described an issue of the house at 3 The Hills Drive flooding during the last big rain event. The problem appears to be a result of the topography of the vacant lot next door and encroachments on the drainage easement behind surrounding lots. An engineer will be out this week to investigate the situation.

**3. Report on second quarterly meeting of MS4 Committee.**

K.C. Belote reported on the 2<sup>nd</sup> quarterly meeting of the MS4 Committee.

Director Arvay discussed an issue with pool drainage and the need to monitor the time the pools are drained either through a permit system or architectural regulations.

**4. Consider approving the minutes of the June 15, 2015 regular Board Meeting.**

*Director Wingard moved approval of the minutes of the June 15, 2015 regular Board meeting; Director Arvay seconded the motion which carried unanimously.*

**5. Consider and take action on a Resolution Amending Authorized Representatives for TexPool.**

*Director Warmuth moved approval of the Resolution Amending Authorized Representatives for TexPool, adding Earl Wood and Beth Caccamisi; Director Arvay seconded the motion which carried unanimously.*

**6. Consider and take action approving the Bookkeepers Report and approval of paid invoices.**

Beth Caccamisi reviewed her written report showing \$790 thousand in the General Fund and \$257 thousand in the Debt Service Fund.

The budget committee will meet in August to finalize the budget and tax rate.

*Director Arvay moved approval of the Bookkeepers Report; Director Maroney seconded the motion which carried unanimously.*

**7. Consider and take necessary action to approve Manager's Operating Report.**

Earl Wood reviewed the written report. He announced the hiring of Jake Pendleton to fill Chance Massengale's position. Jake is currently performing fire hydrant maintenance which had been deferred because of the recent drought.

Mr. Wood informed the Board of a number of maintenance issues that need attention over the next 12 months and need to be included in the 2015-2016 budget:

- Bids will be solicited for rehab work on the Roberts units
- External maintenance needs to be performed on the water tower
- The front stone work on the conference room building was improperly installed and needs to be reinstalled
- The back of the Roberts building is rusting out and needs repair

Mr. Wood discussed having the foundation for a maintenance building poured at the same time as the slabs for the backwash recovery project utilizing the same crew. The Board requested more cost information and architectural detail for the maintenance building so it may be considered for the budget.

Director Smith suggested putting the cost of drilling and outfitting another water well into the budget.

Concerns about the Stage 1 water restrictions were raised. Since 2-day a week watering (which is the stage that other nearby water systems are on), as it is described in the current HCM Drought Contingency Plan puts considerable stress on our system, possible modification of the plan may become necessary. As the HCM Drought Contingency Plan dictates, Stage 1 will remain in effect until further notice.

Mr. Wood then reported on the following:

- Billing software – after the AMR meters are installed and the system is operating properly, Mr. Wood will present the findings on a new billing software by Tyler Technologies.
- An updated, more efficient phone systems will be installed within the next few weeks, adding more lines and lowering costs considerably.

*Director Arvay moved approval of the Manager's Operating Report; Director Wingard seconded the motion which carried unanimously.*

Meeting adjourned at 11:05 am.

**Signed and sealed this 17<sup>th</sup> day of August, 2015**

(Seal)



*Wilson Smith* /s/

**Raymond Arvay, Secretary Board of Directors**